

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Oct 22, 96

LEGISLATIVE IMPACTS ON ACQUISITION REFORM. The Acquisition Reform Communications Center (ARCC) has prepared a booklet that summarizes changes in the Federal Acquisition Regulation (FAR) as a result of the Federal Acquisition Streamlining Act (FASA) of 1994 and highlights key points you should know about the various regulatory changes. It also addresses the anticipated regulatory impact of the Federal Acquisition Reform Act (FARA) of 1996. This booklet is very informative and helpful as a handy tool for better understanding the many changes in acquisition regulations implemented over the last 2 years. Copies may be obtained by contacting the ARCC directly at 1-888-747-ARCC or (703) 845-6634/6723/6755; by e-mail at hayessi@acq.osd.mil; or by fax at (703) 379-4319. It is also available on the internet on the Defense Acquisition University (DAU) homepage at <http://www.acq.osd.mil/dau>.

OVERHEAD CENTER. The DCMC Overhead Center (OHC) is being reorganized to leverage DCMC resources and focus on field support to DCMC offices. The Overhead "Champion" (Frank Wojtaszek) will reside in AQOC and will continue to address and resolve OSD-wide policy overhead issues and will be a primary customer of the new OHC. The center itself will continue to be located in the HQ Complex Building at Ft. Belvoir. Lt Col Mike Falvey, USAF, will be the OHC Team Chief as of Nov 22, 1996. The final command and control structure and manpower allocations are being worked. The goal is to have the formal announcement at the Nov Commander's Conference.

MEDIA DESIGN REPORT. The MDR on Simplified Acquisition Procedures (SAP) training for the current workforce should be available on the DAU Homepage in Feb 97. The MDR is the first DoD interactive computer based training (CBT) designed to update the workforce on FASA implementation.

SPECIAL PROJECTS. Col Lloyd Watts, USAF, former Commander of DCMD South, is available until Apr 97 to work on special projects that would be worthwhile for his stature and rank. Let Ms. Pettibone know ASAP if you have any project ideas.

MS WORD. All AQO personnel should now be using MS Word vice Wordperfect--it's what all the field activities are using and makes cc:mailing attachments, etc. much easier for all to read.

ARAD. Date is set for next Acquisition Reform Acceleration Day--it's Wednesday, March 19. Teams should submit any proposed topics to Ann Deitz, AQOJ.

CAMI. Ms. Pettibone recently attended a Defense Manufacturing Council meeting which included a briefing on the Consortium for Advanced Manufacturing-International, an industry-based organization owned and directed by its members established to support research and development in areas of strategic importance. It has a number of standing groups in areas such as quality assurance, cost schedule, and logistics/supply. Team chiefs were requested to look over the briefing to see if there were any areas that would benefit us.

LT GEN BABBITT. Lt Gen Babbitt, incoming DLA Director, will meet with Gen Drewes and senior staff on Nov 1 to discuss 96 results, 97 Business Plan, and major initiatives.

BENCHMARKING. Status and results of Benchmarking projects were briefed at the Ops Chiefs Mtg recently held in Boston. Ms. Pettibone requested team chiefs to review the reports and export pertinent information, best practices, lessons learned, and insights to the field NLT Nov 15. Ms. Pettibone also requested team chiefs to examine ways to take the processes beyond internal to external comparison.

#### ONE BOOK REWRITE TEAM.

- o Team members have been meeting with the process owners. Comments are coming back and the team is doing revisions. If any process owner or team chief has significant disagreements, we welcome a chance to get together and discuss the concerns. We are striving for agreed upon draft before putting the chapters out on the web for comment. The team has about 82% first drafts written (74 of 90 chapters) and in review by the team, 27% of the chapters have been distributed to process owners. Thanks for your continuing assistance on this project.

#### PRODUCT DESIGN, CONTROL & DEVELOPMENT TEAM (AQOF).

- o LtCol Mike Falvey will attend the Joint Aeronautical Commanders' Group (JACG's) Aviation Engineering Board meeting at Wright-Patterson AFB for Col Harper on 28 Oct. Col Harper will take comments on the Key

Supplier Process Handbook and the Performance Based Production Definition Guide. Working groups for both of these JACG products will meet 30 and 31 Oct at Wright Patterson AFB.

- o Maj Gen Drewes and Ms. Pettibone will be on panels at the 29-30 Oct 96 PEO/SysCom Commanders/Program Managers (PM) Conference. Col Harper and Ann Dietz, AQOJ, are working the support packages. The theme is "Acquisition Reform: Today and Tomorrow". Col Harper sent out some information on the agenda and potential questions. Please provide any feedback to him by 23 Oct.

- o Mr. Tito Maldonado is gathering data on the average cost of processing Class I Engineering Change Proposals (ECPs). This information is to be used in support of the DoD Enterprise Acquisition Metrics analysis for the Acquisition Reform Benchmarking Group.

#### WORKFORCE STRATEGY TEAM (AQOJ).

- o The orientation for 96-97 Mid-level Development Program class started 22 Oct 96 at HQ.

- o Willie Foreman attended the The Leadership Development Conference in Boston the week of October 14th. Discussions focused on current leadership initiatives occurring in both industry and government. Warren Bennis, a leading authority on leadership development, addressed the conference on 15 Oct 1996. Information obtained from the conference will assist DCMC in developing its Executive Development Program.

#### DLA TRANSPORTATION (MMDT).

- o HQ DLA Transportation is hosting a PAT team meeting for the three DCMC Transportation District Transportation Officers and various other DCMC Transporters with specific expertise in certain areas. The meeting will be held 19-21 November. Various problems and issues will be addressed to include work measurement metrics for transportation personnel, Army Airlift Clearance Authority access issues, Defense Acquisition Workforce Integrity Act (DAWIA) qualification for Transportation CAS personnel, transition of DCMC Transportation Automated Management System (TRAMS) to Military Traffic Management Command (MTMC) CONUS Freight Management (CFM) system etc. Ms Pettibone indicated that she would like to address the transporters at this meeting and Lt Col Michael Falvey indicated that he would like to attend the meeting.

- o Mr. John Maher also informed Ms. Pettibone that he would be the focal point for DCMC Transportation Operations and Paul Kretzing would continue to do Transportation automation issues for DCMC. Mr. Maher will be on Air Force Reserve duty at the Pentagon for the next two staff meetings, and Paul Kretzing will attend.

#### PRODUCT & MANUFACTURING ASSURANCE TEAM (AQOG).

- o Dick Kane and other AQOG personnel are now reviewing comments from the Product and Manufacturing Assurance Group on the draft guidance on evaluating contractor quality systems. Comments were received from 11 members of the group. Expect the final draft to be out to the Districts for formal coordination by 28 Oct 96.

#### CONTRACT PAYMENT & BUSINESS PRACTICES TEAM (AQOC).

- o Contract Administration Office (CAO) Input of Administrative Contracting Officer (ACO)/Procuring Contracting Officer (PCO) Modifications. Mr. Bart Hogan from DCMDE will be meeting with us on Friday morning to review progress at our two test locations (DCMC Boston and DCMC Loral-Owego) for inputting PCO mods into Mechanization of Contract Administration Services (MOCAS). We want to expand the test to other locations within the East district and implement PCO input in West district. AQOC will discuss the test results and resource/training requirements with Bart and develop a strategy for obtaining Defense Finance & Accounting Service (DFAS) concurrence to proceed. Results to date have been overwhelmingly positive in terms of reducing input errors and reducing the time to input actions.

#### PROCUREMENT CIM SYSTEM CENTER (AQAC).

- o Mr. John "Ray" Raymond is now on board as the ACO for the Standard Procurement System Contracts.

- o During the week of 4-8 November, the Defense Procurement Payment System (DPPS) Program Management Office is holding a Customer Requirements Gathering Working-level Integrated Product Team meeting at DFAS Columbus Center. The primary focus of this effort is to attempt to assure that their customers' needs are captured in the base requirements for DPPS, DFAS' replacement system for the MOCAS payment modules. DCMC will have representation from several levels. However, should anyone have any suggestions as to what they might want to see in a payment system, feel free to email comments to Mr. Andrew Blaher

in the Defense Procurement CIM Systems Center at:  
andrew\_blaher@hq.dla.mil.

CUSTOMER SUPPORT TEAM (AQOA).

o DCMD West will host the next Customer Liaison Representative (CLR) meeting from 28-30 Oct 96 in Los Angeles. The draft agenda, prepared by AQOA, is out for review and will be finalized NLT 24 Oct 96.

CONTRACTOR CAPABILITY & PROPOSAL ANALYSIS TEAM (AQOD).

o Representatives from AQOD participated in an October 16-17 workshop, "Expanding the Use of Parametrics through Teaming," at the HQ Complex at Ft. Belvoir. Contractor, DCMC, and Defense Contract Audit Agency (DCAA) personnel from the 12 Parametric Reinvention Laboratory sites discussed the progress of current parametric cost estimating projects. In addition, senior acquisition executives from the Services and National Aeronautics and Space Administration (NASA) took part in various panel presentations. Total attendance approximated 250 people. Mr. Gary Thurber and DCAA's Mr. Mike Thibault will personally visit each lab site within the next 6 months to reaffirm the Agencies' support of the initiative.

o On October 11, Maj Gen Drewes hosted a meeting of Chief Executive Officers (CEOs) from the 10 Reinvention Lab sites for "Reducing Oversight Costs." A decision was made to close out the labs and declare success. A policy letter will be issued to assure Management Councils are in place at all CAOs to handle Single Process Initiative (SPI), Process Oriented Contract Administration Services (PROCAS), waivers, and future institutionalization of such initiatives as parametric cost estimating, etc.

APPROVED:

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Contract Management Policy